

2025 COUNTY GOVERNMENT EDUCATION INSTITUTE CLASSES

General Management and Supervision

March 12-13, 2025

Shared Elective for ACAA, ACEA, and AAND Programs

This class is designed to provide supervisory personnel with valuable skills to improve their effectiveness as managers of county departments and agencies. Participants receive expert training on important management issues such as leadership, conflict management, and management styles. This course is an elective for participants seeking certification under the CGEI program but is also an excellent training opportunity for those seeking continuing education credits to maintain their certification.

Fundamentals of Emergency Communications District

March 26-27, 2025

Required Class for 911 Program

This class is designed to provide the 9-1-1 director and key staff with a good background of Alabama law related to operation of the emergency communication district along with other laws affecting the management and operation of the programs. Topics include the operational basics for the 9-1-1 program, the role of the director, and how to conduct a 9-1-1 board meeting. Participants will also receive valuable training on liability issues, open records laws, financing the 9-1-1 program, and more.

Finance and Revenue

April 9-10, 2025

Required class for everyone

The county commission is responsible for the financial well-being of the county, and all county employees benefit from an understanding of county revenue and budgetary matters. This course explains the development and management of the county general fund budget, outlines county revenue sources including the collection and distribution of those revenues and provides an overview of financial management and auditing requirements.

Overview of County Government

June 11-12, 2025

Required class for everyone

Dual ALGTI Course

This class provides a general overview of the workings of county government. Topics include the role of the county commission, the functions of county commission offices and departments, interplay with other county offices, and the many constitutional and statutory provisions that govern how county government works.



Ethics of County Officials and Employees

June 25-26, 2025

Required class for everyone

Dual ALGTI Course

It is imperative that all county employees develop a good understanding of Alabama's Ethics Law and its impact on both employees and public officials serving in county government. This course provides county employees with a sound practical understanding of the concept of ethics and a thorough foundation on Alabama's Ethics Law and other constitutional and statutory provisions affecting the actions of county officials and employees both on and off the job.

Recently Enacted Laws Impacting Counties

July 23-24, 2025

Elective/Continuing Education for Administrators

Similar to the County Administration Update class, this class is dedicated exclusively to the new laws passed during the 2025 Legislative Session. The class will focus on the impact of these new laws and how to implement them at the local level.

Personnel Administration

September 10-11, 2025

Required class for everyone

This course is designed to provide agency heads and staff with a better understanding of federal and state employment laws, along with the best training practices on hiring and firing, leave policies, and other personnel issues important to properly and effectively lead a county department or agency.