

**INVITATION TO BID  
NEW MECHANICAL TREE TRIMMER**

Covington County is accepting sealed bids for a new Mechanical Tree Trimmer, model year 2024 or newer, including standard equipment and options identified in the specifications.

**THE BID PACKAGE**

The Bid Package includes:

1. Invitation to bid
2. Bid Specifications
3. Bid Submittal Form.

Bidders should verify that they have received all pages of the bid package. Bidders should contact the Covington County Engineers Office to request any missing pages. The Bidder is responsible for requesting missing pages in sufficient time to prepare and submit their bid per the submittal schedule. Bidders should carefully read and comply with all parts of the bid package, including all attachments and/or any addendum.

**PREPARING AND SUBMITTING BIDS**

Sealed bids will be received at the office of the Covington County Commission until 3 PM. on Monday, October 21, 2024. Bids may be hand delivered to the Commission Office located at 260 Hillcrest Drive, or be mailed to the following address:

Covington County Commission  
Attention: Karen Lawson Sowell, Administrator  
P.O. Box 188  
Andalusia, Alabama 36420

All bids must be sealed and clearly marked on the outside of the envelope, “**BID FOR NEW MECHANICAL TREE TRIMMER**”. Response shall be typed or handwritten in ink on the attached Bid Submittal Form and Bid Specifications. The completed Bid Submittal Form shall be placed in front of the other documents included in the bid packet, such that it will be the first document viewed upon opening the bid packet. Bids submitted in pencil and bids not submitted on the provided Bid Submittal Form and Bid Submittal Specifications will **not** be considered. Facsimiles and e-mails will not be accepted. Bids submitted by “Express/Overnight” services must be in a separate inner envelope or package sealed and identified as stated above. All bids must be received in the County Administrator office prior to the bid opening. Bids received after the deadline will not be accepted.

**BID SPECIFICATIONS**

Any use of specific names and/or model numbers in the attached specifications is not intended to restrict the bidder or any seller or manufacturer but is included solely for the purpose of indicating the type, size, and quality of materials, product services, or equipment considered best adapted to the use of the county.

**BID AWARD**

The Covington County Commission will award the bid within 60-calendar days of the bid opening. Any and all bids submitted in compliance with this invitation to bid shall be considered, and award will be made to the lowest responsible bidder meeting bid specifications as determined by the awarding authority in compliance with Alabama law. All factors contained in each bid package will be evaluated in determining the successful bidder, and any omissions of the stated requirements may be cause for rejection of the bid submitted. The awarding authority reserves the right to reject any and all bids, to waive any informality in bids, and to accept in whole or in part such bid or bids solely at its discretion.

**DELIVERY**

Available delivery date shall be no later than twenty (20) working days after bid award.

**TAX EXEMPT**

Covington County is a tax exempt from Alabama sale and use tax therefore taxes shall not be included in bid proposal.

**CONTACT REGARDING BIDS AND INVITATION**

Contact initiated by a potential bidder with any county official or county employee shall only be as specifically set out in this Invitation to Bid. Any questions related to the bid shall be directed to County Engineers Office staff in writing under the procedures set out in this Invitation to Bid. There shall be no communication with any county official or county employee regarding this bid between the date of this invitation and the date of bid award. Any contact other than as set out here shall be deemed as an attempt to unduly influence the bid award and shall be grounds for rejection of the bid submitted by the bidder initiating such other contact.

Any questions or problems related to downloading or obtaining copies of this Invitation to Bid should be directed to Ron Weidler.

Any other questions or requests for additional information regarding this invitation or the bid specifications shall be submitted via email no later than 5PM CST, Thursday, October 17, 2024.

Ron Weidler  
Covington County Engineers Office  
201 Hillcrest Drive  
Andalusia, Alabama 36420  
Fax Number (334) 428-2694  
E-mail: ron.weidler@covcounty.com

**BID FORM  
NEW MECHANICAL TREE TRIMMER**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Bid Submitted by: \_\_\_\_\_  
(Name of company representative)

Title: \_\_\_\_\_

e-mail address: \_\_\_\_\_

Phone: \_\_\_\_\_

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Make: \_\_\_\_\_

Model: \_\_\_\_\_

Base Price: \_\_\_\_\_

Total Options: \_\_\_\_\_

Destination Charges: \_\_\_\_\_

Fees: \_\_\_\_\_

Discounts/Incentives: \_\_\_\_\_

Total: \_\_\_\_\_

Length in Days from Award to Delivery \_\_\_\_\_

**BID FORM  
NEW MECHANICAL TREE TRIMMER**

By submitting this bid, we agree: (Initial)

That the equipment identified above meets the bid specs for this bid item. \_\_\_\_\_

That the company representative listed above will be the contact person for purchasing this bid item. \_\_\_\_\_

We hereby affirm we have not been in any agreement or collusion among bidders or prospective bidders in restraint of freedom of competition, by agreement to bid at a fixed price or to refrain from bidding otherwise. \_\_\_\_\_

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(Signature of company representative submitting bid)

NOTARY: \_\_\_\_\_

COMMISSION EXPIRES: \_\_\_\_\_

(SEAL)

**BID SPECIFICATION - COVINGTON COUNTY - MECHANICAL TREE TRIMMER**

		Unit Price	Included - Mark One Yes	No
1	New, Mechanical Tree Trimmer, 2024 or newer year model, 4 wheel drive, 4 wheel steer, including all standard equipment			
2	Cab: ROPS, FOPS and OPS Fully enclosed and insulated cab with secondary exit. Includes cup holder and 12 Volt DC socket.			
3	Climate Control: A/C and heater			
4	Engine: Diesel engine meeting Tier 4 final emissions requirements for 24-74 hp range			
5	Transmission: Hydrostatic transmission with variable speed forward and reverse with shuttle shift located on the steering column			
6	Controls: Joystick for boom functions			
7	Hydraulics: 4-section directional control valve with hydraulic actuators for operational control of the boom to include boom up/down, in/out, rotation and swing. 4-section directional control valve with 12 Volt DC solenoid actuators for operational control of the saw, outrigger and boom slide.			
8	Boom: insulated composite telescopic boom			
9	Maximum Weight - 13,000 lbs			
10	Fuel Capacity: Minimum 24-gal			
11	Hydraulic Fluid Capacity: Minimum 24-gal			
12	Engine Crankcase Oil Capacity: Minimum 7-qt			
13	Front axle: Planetary drive with limited slip differential			
14	Rear axle: Planetary drive			
15	Brakes: Inboard wet disc service brakes w/spring applied hydraulic release parking brake			
16	Electrical: 12 Volt - DC w/ minimum 75 amp alternator			
17	Safety: Windshield wipers, Work lights, Drive lights, Strobe lights and backup alarm			
18	Cutting Reach: minimum 55-ft from ground			
19	Saw Blade Diameter: 24-inch			
20	Saw Blade speed: minimum 2800 rpm			
21	Minimum Rotation: 180 degrees on boom			
22	Wheels and Tires: 17.5" wheels with 14" x 17.5" Turf Tread Tires			
23	Outriggers - Front mounted operator controlled hydraulic outriggers			

**BID SPECIFICATION - COVINGTON COUNTY - MECHANICAL TREE TRIMMER**

		Unit Price	Included - Mark One	
			Yes	No
24	Available delivery date within twenty (20) working days of bid award.	_____	_____	_____
		<b>Subtotal</b>	_____	_____

**OPTIONS**

25	AM/FM stereo w/ Bluetooth	_____	_____	_____
26	Delivery to the County Yard located at 201 Hillcrest Drive, Andalusia AL 36420	_____	_____	_____
		<b>Subtotal</b>	_____	_____

		<b>Total</b>	_____	_____
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\_\_\_\_\_  
Signature of company representative submitting bid.