

# LEE COUNTY COMMISSION

**Chairman**  
Bill English, *Probate Judge*  
Mailing Address:  
P. O. Box 2412  
Opelika, AL 36803-2412  
(334) 737-3660 phone  
1-855-212-8024  
www.leeco.us



**Members**  
Doug Cannon, District 1  
Ross Morris, District 2  
Gary D. Long, District 3  
Tony Langley, District 4  
Richard LaGrand, District 5

## JOB ANNOUNCEMENT

<b>Job Title:</b> Public Service Worker	<b>Hours of Availability:</b> Monday-Thursday; 6am-4:30pm
<b>Closing Date:</b> Until filled	<b>Position Announcement:</b> HWY23-05-2024
<b>Work Location:</b> Lee County, AL	
<b>Division/Department:</b> Highway	
<b>Reports to:</b> Highway Supervisor	
<input checked="" type="checkbox"/> <b>Full-time</b> <input type="checkbox"/> <b>Part-time</b>	<b>Pay Range:</b> \$35,320.50 - \$40,618.57

**JOB SUMMARY:** This position performs duties in a variety of public works construction, maintenance, and repair projects.

- Loads and unloads gravel, dirt, timber, and other materials, tools, and equipment.
- Spreads asphalt and patches holes in street surfaces; digs and resets manhole covers.
- Follow brush cutters and clears debris from roadways and roadside.
- Installs silt fences and other materials for erosion control.
- Mows grass and trims shrubs and bushes.
- Operates non-commercial vehicles, chainsaws, air hammers, mud jacks, pumps, mixers, trimmers, tractors, and other equipment.
- Performs traffic control operations at work sites.
- Removes and installs fences.
- Removes trees, tree limbs, litter, and debris from County's rights-of-way; performs physical duties associated with natural disasters and other emergencies.
- Cleans drains.
- Removes and installs driveway and cross drainpipes.
- Repairs and removes mailboxes.
- Repairs and replaces street signs.
- Clears and rakes. County's rights-of-way; spreads grass seed and hay on road shoulders.
- Fills out daily inspection reports and work logs.
- Performs pre-start-up inspections (as applicable); maintains an awareness of all activity around assigned equipment and practices defensive driving when in pedestrian and vehicle traffic; takes the shortest and safest routes possible in transportation operations while obeying all traffic laws.
- Responds to citizens' questions and comments in a courteous and timely manner.
- Keeps immediate supervisor and designated others fully and accurately informed concerning work progress, including present and potential work problems and suggestions for new or improved ways of addressing such problems.
- Communicates and coordinates regularly with appropriate others to maximize the effectiveness and efficiency of interdepartmental operations and activities.
- Performs other related duties as assigned.

### KNOWLEDGE, SKILLS, AND ABILITIES:

- Knowledge of county and department regulations, policies, and procedures.
- Knowledge of road construction, maintenance, and repair activities.
- Knowledge of the safe use and operation of assigned equipment.
- Knowledge of the maintenance of assigned equipment.
- Knowledge of traffic hazards, safety principles, rules, regulations, and speed limits.
- Skill in the operation of assigned equipment.

- Skill in understanding and following instructions.
- Ability to comprehend and follow safety rules and regulations.

**QUALIFICATIONS:**

- Some High School education.
- Possession of a valid State issued driver's license.

Applicants should apply at the Alabama State Employment Office or the Lee County Commission Office (215 South 9<sup>th</sup> Street, Opelika, Alabama) Monday through Friday, between the hours of 8:30 AM and 4:30 PM. An employee in this position is subject to random drug/alcohol testing. Interested applicants may also fax a completed application to (334) 737-3609 or emailed to [humanresources@leeco.us](mailto:humanresources@leeco.us) by the closing date.

Previous applicants should reapply. For more information visit: [www.leeco.us](http://www.leeco.us).

*Lee County is an Equal Opportunity Employer, we will recruit, hire, train, promote, discipline, and discharge in all eligible job groups without unlawful discrimination based on **race, color, religion, sex (including pregnancy, gender identity, and sexual orientation), national origin, age, disability, marital status, political affiliation or genetic information** or any other characteristics protected by law. *To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described in accordance to Subtitle A of Title II of the Americans with Disabilities Act (42 U.S.C. 12131).**