

INVITATION TO BID ROAD SIGNS

NOTICE OF BID OPENING

NOTICE IS HEREBY GIVEN that the Alabama County Joint Bid Program shall receive and open bids for the purchase of zero (0) or more road signs on behalf of all 67 counties at the office of the Association of County Commissions of Alabama, 2 North Jackson Street, Montgomery, Alabama, at **10:00 a.m. on Friday, August 9, 2024**. Bid specifications are attached hereto.

Time is of the essence in submitting bids and only bids received in the Association office by 10:00 a.m. Central Time on Friday, August 9, 2024 shall be opened and considered. Bidders and any other interested individuals are invited to attend the bid opening.

NOTICE OF BID OPENING PROCEDURES

All bids for **Road Signs** will be opened and the name(s) of the bidders read aloud on the morning of the bid opening on **Friday, August 9, 2024** at 10:00 a.m. at 2 North Jackson Street, Montgomery, AL. The specifics of each bid submitted will be compiled by the Association staff thereafter and will be available, **upon written or emailed request**, one week after the bid opening. Requests should be emailed to jointbid@alabamacounties.org.

THE INVITATION PACKAGE

The invitation package includes: this invitation to bid, separate written road sign bid specifications and a Bid Submittal Form to be used in submitting all bids. Bidders should verify that they have received all pages of the invitation package. If there are any omissions, the bidder should contact **Kenya Howard** in the Association office by mail, fax, or e-mail (khoward@alabamacounties.org) to request missing pages. It is the responsibility of the bidder to make this request in sufficient time to prepare and submit the bid in time for the bid opening.

Bidders should carefully read and comply with all parts of the invitation package, including all attachments.

PREPARING AND SUBMITTING BIDS

All bids must be typed or hand written in ink on the attached Bid Submittal Form. **The completed Bid Submittal Form shall be placed in front of and separated from all other documents included in the bid packet, such that it will be the first document viewed upon opening the bid packet.**

Bids submitted in pencil and bids not submitted on the Bid Submittal Form **will not** be considered. Only information contained on the attached bid form or as otherwise requested or required will be considered in evaluating bids.

The bid price for each sign must be stated in the appropriate column on the Bid Submittal Form for that item, and the Bid Submittal Form shall be forwarded in a separate envelope with "BID ITEM-ROAD SIGNS" clearly marked on the outside of the envelope. Envelopes containing a "no bid" shall also include the words "NO BID" on the outside of the envelope. Facsimiles and e-mails will not be accepted. Bids submitted by

"Express/Overnight" services must be in a separate inner envelope or package sealed and identified as stated above. All bids must be received in the Association office prior to the bid opening. Bids received after the deadline will be returned unopened.

The County Joint Bid Program reserves the right to require a performance bond from successful bidders as permitted under Alabama law. However, **no bid bond is required for this bid offering.**

All bids should be mailed or hand-delivered to:

ATTN: Joint Bid Program
Association of County Commissions of Alabama
2 North Jackson Street, FL 7, Montgomery, Alabama 36104 (Physical Address)
P.O. Box 5040, Montgomery, Alabama 36103 (Mailing Address)

BID SPECIFICATIONS

The specifications for road signs are attached hereto. Any use of specific names and/or model numbers in the attached specifications is not intended to restrict the bidder or any seller or manufacturer but is included solely for the purpose of indicating the type, size, and quality of materials, product services, or equipment considered best adapted to the use of the counties participating in the joint invitation to bid.

BIDDER QUALIFICATIONS

All bidders and all participating counties must be in compliance with any applicable federal, state, county and municipal laws, regulations, resolutions and ordinances, including but not limited to, licensing, permitting, and taxation requirements. All bidders should be prepared to submit evidence or documentation as proof that they are properly licensed and permitted under any applicable laws upon request. Such evidence or documentation may be submitted with the bid. Additionally, all bidders shall provide proof that they are in compliance with the e-verify requirements of Alabama's Immigration Law (Ala. Code § 31-13-1 et seq., as amended by Act No. 2012-491)

BID AWARD

The Houston County Commission will serve as the awarding authority for all bids and will award all road sign contracts at a regular meeting of the Houston County Commission. Any and all bids submitted in compliance with this invitation to bid shall be considered, and award will be made to the lowest responsible bidder meeting bid specifications as determined by the awarding authority in compliance with Alabama law.

All bids will be reviewed and evaluated by a committee created for that purpose, which committee will make comments and recommendations to the awarding authority regarding the award. All factors contained in each invitation package will be evaluated in determining the successful bidder, and any omissions of the stated requirements may be cause for rejection of the bid submitted. The awarding authority reserves the right to reject any and all bids, to waive any informality in bids, and to accept in whole or in part such bid or bids solely at its discretion.

The contract period will be for one year beginning **October 1, 2024** and ending **September 30, 2025** with an option to renew each year after for up to a 3-year duration under identical price, terms, and conditions upon the mutual consent of the vendor and the awarding authority. Any renewal contract shall be approved

in writing by the vendor and the awarding authority no later than 90 days prior to the expiration of the existing contract.

CONTACT REGARDING BIDS AND INVITATION

Contact initiated by a potential bidder with a county official, county employee, or member of the Association staff shall only be as specifically set out in this invitation to bid. Any other contact with a county official or employee or with the Association initiated by a potential bidder regarding this bid between the date of this invitation and the date of bid award shall be deemed as an attempt to unduly influence the bid award, and shall be grounds for rejection of the bid submitted by the bidder initiating such other contact.

Any questions or problems related to downloading or obtaining copies of this Invitation to Bid or the specifications should be directed to **Kenya Howard** at Khoward@alabamacounties.org or 334-263-7594.

Any questions or requests for additional information regarding this invitation or the specifications shall be submitted **in writing** no later than five (5) days prior to bid opening to either:

ATTN: Patrick McDougald
Association of County Commissions of Alabama or ACCA
2 North Jackson Street, FL 7, Montgomery, Alabama 36104 (Physical Address)
P.O. Box 5040, Montgomery, Alabama 36103 (Mailing Address)

OR

Patrick McDougald
E-mail: pattymackdaddy@gmail.com

**BID SUBMITTAL FORM
ROAD SIGNS**

Company Name: _____

Address: _____

Bid Submitted By: _____
(Name of company representative)

Title: _____ E-mail address: _____

Phone: _____ Fax: _____

By submitting this bid, we agree:

Initials

That the product bid meets the bid specifications for that bid item. _____

That the bid price will be honored for all counties for the period
from **October 1, 2024** to **September 30, 2025**. _____

That items will be delivered at the bid price to all counties participating
in the joint bid program. _____

That the company representative listed above will be the source of contact
for the county wishing to purchase this bid item under the joint bid program. _____

That each item will be separately awarded to the lowest responsible bidder
meeting specifications as provided in the bid request. _____

That the bid includes the E-Verify documentation required by Alabama law _____

That, if awarded the bid, we will provide a performance bond upon request. _____

For signs bid based on square foot pricing, Out-to-Out sign dimensions, with no
deductions for corner radius, will be used to calculate sign square footage unless
otherwise specified in "Bid Notes" _____

All identical signs, post, faces, etc. ordered from within a single bid line-item number
on a single order will count toward the total number of items ordered for pricing. _____

Signature of company representative submitting bid: _____

Title: _____

BID SPECIFICATIONS FOR ROAD SIGNS

SPECIFICATIONS

All signs shall meet each of the following requirements:

- Made in compliance with in the most recent revision of the Manual on Uniform Traffic Control Devices (MUTCD), as adopted by the Alabama Department of Transportation.
- Supplied in the sizes listed in the MUTCD and specified at the time of order.
- Supplied in sheeting as specified in the Alabama Department of Transportation Standard Specifications for Highway Construction Manual, Current Edition (as amended) and as specified at the time of order.
- Made using 5052 alloy aluminum 0.080" thickness unless noted otherwise on the attached Bid Submittal Form.
- Received at the location identified by the county ordering them within thirty (30) calendar days from the date of order. In the event that the 30th day falls on a weekend or holiday; the delivery must be by the next business day thereafter. All signs not delivered in this time period will be reduced in price by 10%.

BID SUBMITTAL FORM

Each bidder must submit his or her bid on the Bid Submittal Form included in the Invitation to Bid package. Each item listed on the Bid Submittal Form shall be awarded separately.

BID PRICE

Prices are for the **FINISHED** sign as described in each bid item. Each bid item will be awarded separately based upon the lowest responsible bid.

PLEASE NOTE THAT ANY CHANGES TO THESE SPECIFICATION INCLUDED IN YOUR BID MAY DISQUALIFY YOUR BID.

PRICES WILL INCLUDE ALL SHIPPING CHARGES.

We reserve the right to accept or reject any or all parts of this bid, and to award in whole or part, whichever is in our best interest.

ACCA Joint Bid Road Sign Response Sheet for 2024-2025

ITEM NO	SIGNS COMPLETE - DESCRIPTION	Unit	SHEET GRADE (ALDOT)	Unit Price per Sign		
				QUANTITIES 1-10	QUANTITIES 11-25	QUANTITIES 26+
S7	Yield, R1-2, 30" x 30" x 30"	Each - Price per Complete Sign	TYPE III			
			TYPE IV			
			TYPE VIII			
			TYPE IX			
			TYPE XI			
S9	Yield, R1-2, 48" x 48" x 48"	Each - Price per Complete Sign	TYPE III			
			TYPE IV			
			TYPE VIII			
			TYPE IX			
			TYPE XI			
ITEM NO	SIGNS COMPLETE - DESCRIPTION	Unit	SHEET GRADE (ALDOT)	Unit Price per Sign		
				QUANTITIES 1-10	QUANTITIES 11-25	QUANTITIES 26+
S16	ROW sign, white background with black letters, no border 6" X 12"	Each - Price per Complete Sign	TYPE II			
			TYPE III			
ITEM NO	SIGNS DESCRIPTION	Unit	SHEET GRADE (ALDOT)	Unit Price per Sign		
				QUANTITIES 1-10	QUANTITIES 11-25	QUANTITIES 26+
S25	Flat Blade Street Name Signs with green or blue sheeting ON BOTH SIDES , street name, white 8" uppercase w/ 6" lowercase letters on BOTH sides, 0.100" thick, 12" wide, various lengths to be specified at time of order.	Price per Square Foot per Sign	TYPE II			
			TYPE III			
			TYPE IV			
			TYPE VIII			
			TYPE IX			
ITEM NO	SIGNS DESCRIPTION	Unit	SHEET GRADE (ALDOT)	Unit Price per Sign		
				QUANTITIES 1-10	QUANTITIES 11-25	QUANTITIES 26+
S26	Flat Blade Street Name Signs with green or blue sheeting ON BOTH SIDES , no message, 0.100" thick, 12" wide, various lengths to be specified at time of order	Price per Square Foot per Sign	TYPE II			
			TYPE III			
			TYPE IV			
			TYPE VIII			
			TYPE IX			
S27	Flat Blade Street Name Signs with green or blue sheeting on ONE side, street name, white 8" uppercase w/6" lowercase letters on ONE side, 0.100" thick, 12" wide, various lengths to be specified at time of order	Price per Square Foot per Sign	TYPE II			
			TYPE III			
			TYPE IV			
			TYPE VIII			
			TYPE IX			
S28	Flat Blade Overhead Street Name Signs with green or blue sheeting on BOTH sides , street name, white 12" uppercase w/ 9" lowercase letters ON BOTH SIDES , 0.100" thick, 18" wide, various lengths to be specified at time of order.	Price per Square Foot per Sign	TYPE II			
			TYPE III			
			TYPE IV			
			TYPE VIII			
			TYPE IX			
S29	Flat Blade Overhead Street Name Signs with green or blue sheeting on ONE side, street name, white 12" uppercase w/ 9" lowercase letters on ONE side, 0.100" thick, 18" wide, various lengths to be specified at time of order.	Price per Square Foot per Sign	TYPE II			
			TYPE III			
			TYPE IV			
			TYPE VIII			
			TYPE IX			
S30	Extruded Blade Street name signs with green or blue sheeting ON BOTH SIDES , street name, white 6" uppercase w/ 4.5" lowercase letters ON BOTH SIDES , 0.100" thick, 9" wide, various lengths to be specified at time of order.	Price per Square Foot	TYPE II			
			TYPE III			
			TYPE IV			
			TYPE VIII			
			TYPE IX			
S31	Extruded Blade Street name signs with green or blue sheeting ON BOTH SIDES , no message, 0.100" thick, 9" wide, various lengths to be specified at time of order.	Price per Square Foot	TYPE II			
			TYPE III			
			TYPE IV			
			TYPE VIII			
			TYPE IX			

ITEM NO	SIGNS DESCRIPTION	Unit	SHEET GRADE (ALDOT)	Unit Price per Sign		
				QUANTITIES 1-10	QUANTITIES 11-25	QUANTITIES 26+
S33	Extruded Blade Street name signs with green or blue sheeting ON BOTH SIDES , street name, white 4" uppercase w/ 3" lowercase letters ON BOTH SIDES , 0.080" thick, 6" wide, various lengths to be specified at time of order.	Price per Square Foot	TYPE II			
			TYPE III			
			TYPE IV			
			TYPE VIII			
			TYPE IX			
ITEM NO	STREET NAME MOUNTING BRACKETS		UNIT	PRICE EACH BRACKET (50 each order)	PRICE EACH BRACKET (100 each order)	
S55	For extruded blade 5 1/2" blade holder used for U-Channel Post, supplied with cadmium plated set screws		Each			
S57	For extruded blade 5 1/2" blade holder with 90 degree cross used for any cap, supplied with cadmium plated set screws		Each			
S58	For Flat or Extruded Blades 12" U-channel Cap with adjustable blade holder, supplied with cadmium plated set screws		Each			
S59	For Flat or Extruded Blades 12" Cross with adjustable blade holder, supplied with cadmium plated set screws		Each			
S60	Cross Bracket, for flat blade signs, 5 1/4" blade holder, supplied with cadmium plated set screws		Each			
S61	Caps for U-Channel posts, street name sign parallel with U- channel mounting surface for flat blade signs, 5 1/4" blade holder with cadmium plated screws		Each			
S62	Caps for U-Channel posts, street name sign perpendicular to U-channel mounting surface for flat blade signs, 5 1/4" blade holder with cadmium plated screws		Each			
ITEM NO	CHEVRON SIGN MOUNTING BRACKETS	UNIT	Unit Price per Bracket			
			QUANTITIES 1-25	QUANTITIES 26-50	QUANTITIES 51+	
S66	Chevron adjustable aluminum bracket with hardware (For 18"x24" and 24"x30" chevron signs), connects to U-channel post	Each				
ITEM NO	ROLL GOODS	UNIT	SHEET GRADE (ALDOT)	PRICE PER ROLL		
S75	Sheeting, roll on 3" diameter core, pressure sensitive, Fluorescent Yellow- Green	PER ROLL	24" x 50 Yard		Meet/Exceed 3M Series1170	
			30" x 50 Yard			
			36" x 50 Yard			
			48" x 50 Yard			
S76	Sheeting, roll on 3" diameter core, pressure sensitive, Fluorescent Yellow	PER ROLL	24" x 50 Yard		Meet/Exceed 3M Series1170	
			30" x 50 Yard			
			36" x 50 Yard			
			48" x 50 Yard			
S78	Low Tack Application Tape 6"x100 yard roll	PER ROLL	N/A		Meet/Exceed 3M Series1170	
ITEM NO	Sign Blanks	UNIT	SHEET GRADE (ALDOT)	Unit Price per Sq. Ft.		
				QUANTITIES 1-25 Blanks	QUANTITIES 26-50 Blanks	QUANTITIES 51+ Blanks
S82	Aluminum Octagon, 0.080 Gage	Sq. Ft.				
ITEM NO	SIGN FACE DESCRIPTION	UNIT	SHEET GRADE (ALDOT)	Unit Price per Face		
				QUANTITIES 1-10	QUANTITIES 11-25	QUANTITIES 26+
S92	Yield Sign Face, R1-2, 48"x48"x48"	Each - Price per Face	TYPE III			
			TYPE IV			
			TYPE VIII			
			TYPE IX			
			TYPE XI			
S95	School Advanced Warning Sign Face S1-1, 30" x 30"	Each - Price per Face	TYPE III			
			TYPE IV			
			TYPE VIII			
			TYPE IX			
			TYPE XI			
			Fluorescent Y-G			

