

INVITATION TO BID HERBICIDES AND ADJUVANTS

NOTICE OF BID OPENING

NOTICE IS HEREBY GIVEN that the Association of County Commissions of Alabama, which administers the Alabama County Joint Bid Program on behalf of Alabama's county governing bodies, shall receive and open bids for the purchase of zero (0) or more herbicides and adjuvants at its office located at 2 North Jackson Street, Montgomery, Alabama, at **10:00 a.m. on August 9, 2024**. There are **3 items** available for bid as outlined in the attached bid specifications. Each item will be separately awarded.

Time is of the essence in submitting bids and only bids received in the Association office by 10:00 a.m. Central Time on Friday, August 9, 2024 shall be opened and considered. Bidders and any other interested individuals are invited to attend the bid opening.

NOTICE OF BID OPENING PROCEDURES

All bids for **Herbicides and Adjuvants** will be opened and the name(s) of the bidders read aloud on the morning of the bid opening on Friday, August 9, 2024 at 10:00 a.m. at 2 North Jackson Street, Montgomery, AL. The specifics of each bid submitted will be compiled by the Association staff thereafter and will be available, **upon written or emailed request**, one week after the bid opening. Requests should be emailed to jointbid@alabamacounties.org.

THE INVITATION PACKAGE

The invitation package for herbicides and adjuvants includes: this invitation to bid, the written bid specifications for individual herbicides and adjuvants, and a Bid Submittal Form to be used in submitting all bids. Bidders should verify that they have received all pages of the invitation package. If there are any omissions, the bidder should contact Kenya Howard in the Association office by mail or e-mail (khoward@alabamacounties.org) to request missing pages. It is the responsibility of the bidder to make this request in sufficient time to prepare and submit the bid in time for the bid opening.

Bidders should carefully read and comply with all parts of the invitation package, including all attachments and/or any addendum.

PREPARING AND SUBMITTING BIDS

All bids must be **typed or handwritten in ink** on the attached Bid Submittal Form. **The completed Bid Submittal Form shall be placed in front of and separated from all other documents included in the bid packet, such that it will be the first document viewed upon opening the bid packet.**

Bids submitted in pencil and bids not submitted on the Bid Submittal Form **will not** be considered. Only information contained on the attached bid form or herein requested or required will be considered in evaluating bids.

Copies of labels for each item bid shall be included, and if required in the bid specifications, the product must be labeled for right-of-way and/or aquatic use. **Bids submitted without labels will not be considered. Bid submittal labels must be paper hard copies or electronic copies of labels will be accepted (i.e., CDs, thumb drives, etc.).**

The Bid Submittal Form and all required documentation shall be forwarded to the Association's office in a sealed envelope with "**BID ITEM-HERBICIDES**" clearly marked on the outside of the envelope. Envelopes containing a "no bid" shall also include the words "NO BID" on the outside of the envelope. Facsimiles and e-mails will not be accepted. Bids submitted by "Express/Overnight" services must be in a separate inner envelope or package sealed and identified as stated above. All bids must be received in the Association office prior to the bid opening. Bids received after the deadline will be returned unopened.

The County Joint Bid Program reserves the right to require a performance bond from successful bidders as permitted under Alabama law. However, **no bid bond is required for this bid offering.**

All bids should be mailed or hand-delivered to:

ATTN: County Joint Bid Program
Association of County Commissions of Alabama or ACCA
2 North Jackson Street, FL 7, Montgomery, Alabama 36104 (Physical Address)
P.O. Box 5040, Montgomery, Alabama 36103 (Mailing Address)

BID SPECIFICATIONS

The specifications for herbicides and adjuvants are attached hereto. Any use of specific names and/or model numbers in the attached specifications is not intended to restrict the bidder or any seller or manufacturer but is included solely for the purpose of indicating the type, size, and quality of materials, product services, or equipment considered best adapted to the use of the counties participating in the joint invitation to bid.

BIDDER QUALIFICATIONS

All bidders and program participants must be in compliance with any applicable federal, state, county and municipal laws, regulations, resolutions and ordinances, including but not limited to, licensing, permitting, and taxation requirements. All bidders should be prepared to submit evidence or documentation as proof that they are properly licensed and permitted under any applicable laws upon request. Such evidence or documentation may be submitted with the bid. Additionally, all bidders shall provide proof that they are in compliance with the E-Verify requirements of Alabama's Immigration Law (Ala. Code § 31-13-1 et seq., as amended by Act No. 2012-491).

BID AWARD

The Houston County Commission will serve as the awarding authority for all bids and will award all contracts at a regular meeting of the Houston County Commission. All bids submitted in compliance with this invitation to bid shall be considered, and the award will be made to the lowest responsible bidder meeting bid specifications as determined by the awarding authority in compliance with Alabama law. All bids will be reviewed and evaluated by a committee created for that purpose, which committee will make

comments and recommendations to the awarding authority regarding the award. All factors contained in each invitation package will be evaluated in determining the successful bidder, and any omissions of the stated requirements may be cause for rejection of the bid submitted. The awarding authority reserves the right to reject any and all bids, to waive any informality in bids, and to accept in whole or in part such bid or bids solely at its discretion.

The contract period will be for one year beginning **October 1, 2024** and ending **September 30, 2025** with an option to renew each year after for up to a 3-year duration under identical price, terms, and conditions upon the mutual consent of the vendor and the awarding authority. Any renewal contract shall be approved in writing by the vendor and the awarding authority no later than 90 days prior to the expiration of the existing contract.

CONTACT REGARDING BIDS AND INVITATION

Contact initiated by a potential bidder with any county official, county employee, or member of the Association staff shall only be as specifically set out in this invitation to bid. Any questions related to the bid or the County Joint Bid Program shall be directed to Association staff in writing under the procedures set out in this Invitation to Bid. Additionally, a bidder may contact the Association in writing to request an appointment to review bid specifications following the bid opening. **However, there shall be no communication with any county official or county employee regarding this bid between the date of this invitation and the date of bid award.** Any other contact with a county official or employee or with the Association initiated by a potential bidder regarding this bid between the date of this invitation and the date of bid award shall be deemed as an attempt to unduly influence the bid award and shall be grounds for rejection of the bid submitted by the bidder initiating such other contact.

Any questions or problems related to downloading or obtaining copies of this Invitation to Bid or the specifications should be directed to Kenya Howard at khoward@alabamacounties.org or 334-263-7594.

Any other questions or requests for additional information regarding this invitation or the specifications shall be submitted **in writing** no later than five (5) days prior to bid opening to either:

ATTN: Patrick McDougald
Association of County Commissions of Alabama or ACCA
2 North Jackson Street, FL 7, Montgomery, Alabama 36104 (Physical Address)
P.O. Box 5040, Montgomery, Alabama 36103 (Mailing Address)

OR

Patrick McDougald
E-mail: pattymackdaddy@gmail.com

BID SUBMITTAL FORM
Alabama County Joint Bid Program
BID ITEM: HERBICIDES AND ADJUVANTS

Company Name: _____

Address: _____

Bid Submitted By: _____

(Name of company representative)

Title: _____ E-mail address: _____

Phone: _____ Fax: _____

By submitting this bid, we agree:

Initials

That the product bid meets the bid specifications for that bid item _____

That the bid price will be honored for all counties participating in the joint bid program for the period from **October 1, 2024** to **September 30, 2025**. _____

That items will be delivered at the bid price to all counties participating in the joint bid program. _____

That the company representative listed above will be the source of contact for the county wishing to purchase this bid item under the joint bid program. _____

That each item will be separately awarded to the lowest responsible bidder meeting specifications as provided in the bid request. _____

That a copy of the label(s) for all items bid is included as required in the bid specifications and/or invitation to bid. _____

That the bid includes the E-Verify documentation required by Alabama law. _____

That we will provide a performance bond upon request. _____

Signature of company representative submitting bid: _____

Title: _____

BID ITEMS

ITEM 18 **Barrage HF**

2-Ethylhexyl Ester of 2,4-Dichlorophenoxyacetic Acid.....78.1 %
Inert Ingredients.....21.9%

BID PRICE: \$ _____/gal

ITEM 21 **Prodiamine 65 MC**

Prodiamine.....65.0%
Other Ingredients.....35.0%

BID PRICE: \$ _____/gal

ITEM 28 **Pendimethalin**

Pendimethalin (N-(1-ethylpropyl)-3,4-dimethyl-2, 6-dinitrobenzenamine).....37.4%
Other
Ingredients.....62.6%

BID PRICE: \$ _____/gal
